

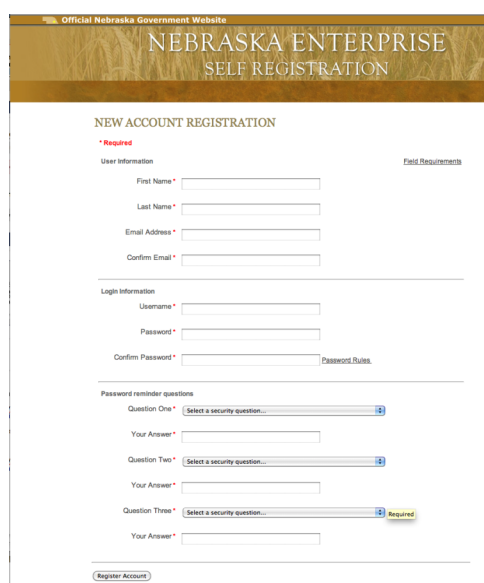
Nebraska VR's MyVR Application Client Instructions

About the Application

The MyVR application that you have agreed to pilot is meant to allow for greater communication and transparency in services between Nebraska VR staff members and you a Nebraska VR client. The priorities in development were to keep it simple, promote engagement and empower clients.

Access and passwords are managed by the State of Nebraska, so you will need to create an account on the Enterprise Registration system. As a Nebraska VR client MyVR pilot participant you will need to share the unique username that you set up for the MyVR application with your employment specialist. He or she will need it in order for your login to work. The following is the link for new account registration.

<https://enterpriseregistration.nebraska.gov/SelfRegistration.aspx>

The image shows a screenshot of the 'NEBRASKA ENTERPRISE SELF REGISTRATION' page. The page has a gold header with the text 'Official Nebraska Government Website' and 'NEBRASKA ENTERPRISE SELF REGISTRATION'. Below the header, the form is titled 'NEW ACCOUNT REGISTRATION'. It includes sections for 'User Information' (First Name, Last Name, Email Address, Confirm Email), 'Login Information' (Username, Password, Confirm Password), and 'Password reminder questions' (three questions with dropdown menus and text input fields). A 'Register Account' button is at the bottom left.

Your Nebraska VR counselor will assist you as much as necessary to set up the new account on the Nebraska Enterprise self registration site. For the sake of your privacy, remember that you should not share the password that you identify with your counselor.

If you should forget your password, go to

<https://enterpriseregistration.nebraska.gov/PasswordReminder.aspx>

MyVR Login


The MyVR login will be active the day after you have agreed to use the MyVR application. There are some updates that need to take place in order to give you access.

The Application

The application can be viewed from a computer browser or from devices with small screens like smart phones and tablets. The views differ slightly but the Information and features are the same.

The login for MyVR can be found at <http://myvr.nebraska.gov/>.

Official Nebraska Government Website



Nebraska VR

Where your future begins

Login name:

Password:

Log In

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Nebraska's Security, Privacy and Accessibility Policy

Nebraska VR Home Page


State of Nebraska Home Page

Once logged in, you will see navigation to the 4 main sections of MyVR:

- My Messages: Send and receive messages with your team contact that can be accessed by the whole team.
- My VR Account: Edit contact information, view demographics, and information collected during IPE development.
- My Job Search: Links and tips for job search.
- My Job Tools: Resume, application, cover letter samples.

Home Screen

Official Nebraska Government Website



Nebraska VR

Where your future begins

myvrconsumertest [logout](#)

[My Messages](#) (3 unread messages)

Receive appointment reminders, authorization updates, status updates, job leads, and check ins from Nebraska VR staff. Keep in touch with counselor, ask questions about services and your Individual Plan for Employment (IPE), give job search updates.

[My VR Account](#)

Update contact information. View demographic, VR Case, Employment History, and Personal History.

[My Job Search](#)

Links to job resource websites, Nebraska VR job search guidance, practice interview questions, and tips.

[My Job Tools](#)

Sample job applications, resumes, and cover letters with client information collected during the IPE development process. Samples are available for download and editing.

Unread Messages (3)

✉ [Mark As Read](#)

Type: Message from Counselor

Date: 09/17/2013

Hello, there is a job in your future.

✉ [Mark As Read](#)

Type: Task Note Added

Date: 09/12/2013

There was a task note added to your MyVR record on 9/11/2013. You can see the task note on the MyVR Account page in the VR Case tab.

✉ [Mark As Read](#)

Type: Status Change

Date: 09/07/2013

There was a status change to your MyVR record on 9/6/2013. You can see the change on the MyVR Account page in the VR Case tab.

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Nebraska VR Home Page

State of Nebraska Home Page

My Messages: Send and receive messages with Nebraska VR counselor.

Use the drop down menus to include or exclude sent messages, view read and unread messages, and view by type and date. You can also send messages to your counselor from the button on the right.

Official Nebraska Government Website

myvrconsumertest [logout](#)
[Home](#)

My Messages

View: ☐ Include Sent

Type:

Dates:

☒ [Mark as Read](#)
Type: Message from Counselor
From: Test Counselor
Date: 09/17/2013
Hello, there is a job in your future.

☒ [Mark as Read](#)
Type: Task Note Added
From: System Message
Date: 09/12/2013
There was a task note added to your MyVR record on 9/11/2013. You can see the task note on the MyVR Account page in the VR Case tab.

☒ [Mark as Read](#)

Example message from web browser view.

Official Nebraska Government Website

myvrconsumertest [logout](#)
[Home](#)

My Messages

View: ☐ Include Sent

Type:

Dates:

New Message to Counselor

Hello Nebraska VR Counselor,
I worked on my resume by would like to stop by to get some help
with my cover letter. Do you think we could get together
tomorrow at the office?

My Messages

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My Job Tools

State of Nebraska Home Page

My VR Account: Edit contact information, view demographics, and information collected during IPE development.

From the Contact Information tab, you can make requests for updates to your address, phone number, and email. Email notification of these requests will be sent staff members to make the change. Those changes will take a least one business day to be reflected on your account.

The screenshot shows the 'My VR Account' interface on the 'Official Nebraska Government Website'. The user is logged in as 'myvrconsumertest'. The account details for 'Test Consumer' are displayed: Consumer Id: 999999, DOB: 7/6/1950. The 'Contact Information' tab is active. A modal window titled 'Add Phone Number' is open, allowing the user to enter a phone number (4024712467), an extension (1), and a comment ('This is Sarah's work phone'). The modal also includes 'Save' and 'Cancel' buttons. The background interface shows navigation tabs for 'Contact Information', 'Demographics', 'My Messages', 'My VR Account', 'My Job Search', and 'My Job Tools'. The footer contains copyright information for 2013 Nebraska VR and links to security policies and home pages.

There are several tabs of information for you to explore. The VR Case tab is information generated from your case progress, including status updates and documentation to your case.

The screenshot shows the 'My VR Account' interface with the 'VR Case' tab selected. The account details for 'Test Consumer' are updated: Consumer Id: 999999, DOB: 3/31/1953. The 'Case Id' is 9999999, the 'Counselor' is 'Test Counselor', and the 'Referral Source' is 'Secondary school'. The 'VR Case' tab displays a table of case progress with columns for 'Status' and 'Date'. Below the table, there is a 'Task Notes' section listing various appointments and communications. The interface includes the same navigation tabs as the previous screenshot, with 'VR Case' being the active tab. The footer remains the same, showing copyright information and links to home pages.

Status	Date
Made Eligible	06/19/2013
Application Complete	06/03/2013
Orientation Complete	05/31/2013
Plan Complete	09/06/2012

Task Notes

- 09/11/2013 — MyVR Communication and Requests for Information: Grade Requested
- 09/03/2013 — MyVR Communication and Requests for Information: Records Received
- 08/30/2013 — MyVR Referred: Self Employment
- 08/15/2013 — MyVR Appointment: Employment Discussion
- 08/01/2013 — MyVR Appointment: Job Club
- 07/15/2013 — MyVR Appointment: Benefit Analysis Report/Results
- 07/01/2013 — MyVR Appointment: Vocational Evaluation

My Job Search: Links and tips for job search.

This section is a collection of links to external job search resources as well as a place to find other documents for the benefit of your job search.

The screenshot shows the 'My Job Search' section of the Official Nebraska Government Website. The page header includes the site name and a user login 'myvrconsumertest' with links for 'logout' and 'Home'. The main content is divided into two columns: 'Links' and 'Documents'. The 'Links' column lists various external resources like 'Albion News Classifieds', 'ASinc.net', 'Staffing Agency', 'Adventure', 'ComplianceJobs.com', 'Columbus Telegram', 'Faith Regional Health Services', 'Indeed.com', 'Monster.com', 'My Wayne News Classifieds', 'Nebraska Job Works', 'Nebraska Workforce Development', 'Neligh News', 'Norfolk Area Recruiters', 'Norfolk Daily News Classifieds', and 'Northeast Community College'. The 'Documents' column lists 'Generic Job Application' (with a description: 'Example of a job application, in pdf format.'), 'Sample Interview Questions' (with a description: 'Practice Questions for job interview skill building.'), and 'Job Application Success Tips'.

My Job Tools: Resume, application, cover letter samples.

There are three documents, populated with your information that can be downloaded to your device or desktop. You may then edit the samples as needed for various job openings. These job search tools are a place to start for resumes, cover letters and applications. We will add additional documents as they become available.

In addition, like each section of MyVR, there is navigation to logout or return to the home screen. Near the bottom of each page there is navigation to each of the 4 main sections of the MyVR application.

The screenshot shows the 'My Job Tools' section of the Official Nebraska Government Website. The page header is similar to the previous one, but the user login is 'myvrconsumertest' and the 'Home' link is highlighted with a green hand icon. The main content area is titled 'Download a Sample Document' and lists three downloadable files: 'Resume_sample.docx', 'Sample Cover Letter' (with a description: 'A sample cover letter, filled in with your personal information.'), and 'Application.docx'. At the bottom, there is a navigation bar with four tabs: 'My Messages', 'My VR Account', 'My Job Search', and 'My Job Tools' (which is highlighted with a green hand icon). The footer contains copyright information and links to 'Nebraska's Security, Privacy and Accessibility Policy', 'Nebraska VR Home Page', and 'State of Nebraska Home Page'.

The following are screen shots of similar screens mentioned previously as they would be viewed from a mobile device or small tablet.

 **Official Nebraska Government Website**



Nebraska VR

Where your future begins

Login name:

Password:

[Log In](#)

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 **Official Nebraska Government Website**



Nebraska VR

Where your future begins

[myvrconsumertest](#) [logout](#)

[My Messages](#)
(No unread messages)

[My VR Account](#)

[My Job Search](#)

[My Job Tools](#)

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[Nebraska VR Home Page](#)

[Nebraska's Security, Privacy and Accessibility Policy](#)



My Messages

[Send Message to My Counselor](#)

View: ☐ Include Sent

Type:

Dates:

No messages found matching the selection criteria.

**My
Messages**

**My VR
Account**

**My Job
Search**

**My Job
Tools**

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My Messages

[Send Message to My Counselor](#)

View: ☐ Include Sent

Type:

Dates:

Hello Nebraska VR Counselor,
I worked on my resume by would like
to stop by to get some help with my
cover letter. Do you think we could
get together tomorrow at the office?

[Send](#)

[Cancel](#)

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My VR Account

Name: Test Consumer

Consumer Id: 999999

DOB: 7/6/1950

Case Id:

Counselor:

Referral Source:

[Identification](#) [Contact Information](#) [Demographics](#)

[VR Case](#) [Employment History](#) [Personal History](#)

**My
Messages**

**My VR
Account**

**My Job
Search**

**My Job
Tools**

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My Job Search

Links

[Albion News Classifieds](#)

[ASInc.net](#)

Staffing Agency

[Aventure](#)

Staffing Agency

[ComplianceJobs.com](#)

[Columbus Telegram](#)

[Faith Regional Health Services](#)

[Indeed.com](#)

[Monster.com](#)

[My Wayne News Classifieds](#)

[Nebraska Job Works](#)

Nebraska Workforce Development

[Neligh News](#)

[Norfolk Area Recruiters](#)

[Norfolk Daily News Classifieds](#)

Searchable Classified Ads in Norfolk's Daily Newspaper



My Job Tools

Download a Sample Document

[Resume_sample.docx](#)

[Sample Cover Letter](#)

A sample cover letter, filled in with your personal information.

[Application.docx](#)

My Messages	My VR Account	My Job Search	My Job Tools
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